

FORM A

REQUEST FOR ACCESS TO RECORD OF PUBLIC BODY

(Section 18 (1) of the Promotion of Access to Information Act, 2000

(Act No. 2 of 2000)

[Regulation 2]

FOR DEPARTMENTAL USE

Reference number: _____

Request received by: _____

(state rank, name and surname of information officer/deputy information officer)
on _____ (date) at _____ (place).

Request fee (if any): R.....

Deposit fee (if any): R.....

Access fee: R.....

SIGNATURE OF INFORMATION
OFFICER/DEPUTY
INFORMATION OFFICER

B.**C. A. Particulars of public body**

The Department of Public Works

B. Particulars of person requesting access to the record

- (a) *The particulars of the person who requests access to the record must be recorded below.*
- (b) *Furnish an address and/or fax number in the Republic to which information must be sent*
- (c) *Proof of the capacity in which the request is made, if applicable, must be attached.*

Full names and surname	Vinayak Bhardwaj
Identity/Passport number:	AN541582
Postal address:	M&G Media, 13th Floor, Metropolitan Life Building, 7 Coen Steytler Avenue, Cape Town,
Telephone number:	02140259028
E-Mail Address	<u>bhardwaivinayak@gmail.com</u>

Capacity in which request is made, when made on behalf of another person: Made in my capacity as advocacy coordinator of the person in C below.

C. Particulars of person on whose behalf request is made

This section must be completed ONLY if a request for information is made on behalf of another person.

Company: M&G Centre for Investigative Journalism

Company registration number: 2009/024323/08

D. Particulars of record

- (a) *Provide full particulars of the record to which access is requested, including the reference number if that is known to you, to enable the record to be located.*
- (b) *If the provided space is inadequate please continue on a separate folio and attach it to this form. **The requester must sign all the additional folios.***

We request a copy of the full report compiled by the task team appointed by the Minister and/or Department of Public Works to investigate procurement in respect of the security upgrade at the President's Nkandla estate. The task team and report were referred to by the Minister at a press conference on Sunday 27 January 2013

E. Fees

- (a) *A request for access to a record, other than a record containing personal information about yourself, will be processed only after a request fee has been paid.*
- (b) *You will be notified of the amount required to be paid as the request fee.*

- (c) The **fee payable for access** to a record depends on the form in which access is required and the reasonable time required to search for and prepare a record.
- (d) If you qualify for exemption of the payment of any fee, please state the reason for exemption.

Reason for exemption from payment of fees:

F. Form of access to record

If you are prevented by a disability to read, view or listen to the record in the form of access provided for in 1 to 4 hereunder, state your disability and indicate in which form the record is required.

Disability: _____

Form in which record is required: _____

Mark the appropriate box with an "X".

NOTES:

- (a) Your indication as to the required form of access depends on the form in which the record is available.
- (b) Access in the form requested may be refused in certain circumstances. In such a case you will be informed if access will be granted in another form.
- (c) The fee payable for access to the record, if any, will be determined partly by the form in which access is requested.

1. If the record is in printed form:

X	Copy of record*		Inspection of record
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2. If record consists of visual images:

(this includes photographs, slides, video recordings, computer-generated

images, sketches, etc).				
	view the images	X	copy of the images*	transcription of the images*
3. If record consists of recorded words or information which can be reproduced in sound:				
	Listen to the soundtrack (audio cassette)	X	transcription of soundtrack* (written or printed document)	
4. If record is held on computer or in an electronic or machine – readable form:				
	Printed copy of record*	X	Printed copy derived from the record*	copy in computer readable form* (stiffy or compact disc)
<p>* If you requested a copy or transcription of a record (above), do you wish the copy or transcription to be posted to you?</p> <p>A postal fee is payable.</p>				<p>YES</p> <p>X</p> <p>NO</p>
<p><i>Note that if the record is not available in the language you prefer, access may be granted in the language in which the record is available.</i></p>				
<p>In which language would you prefer the record? ENGLISH</p>				

G. Notice of decision regarding request for access


<p>You will be notified in writing whether your request has been approved/denied. If you wish to be informed thereof in another manner, please specify the manner and provide the necessary</p>

particulars to enable compliance with your request.

How would you prefer to be informed of the decision regarding your request for access to the record?

PLEASE EMAIL TO vinayakb@mg.co.za

Signed at Cape Town this 31st day of January 2013



SIGNATURE OF REQUESTER on behalf of